



Host your meeting with us

Whether you are organising a top-level conference, a business meeting or simply need to get out of the office, our elegant function suites are ideal for business, offering privacy, discretion and comfort.

Our prime location, flexible facilities, welcoming staff and delicious menu selection make us a favourite for many regular business guests.

All of Our Packages Include:

- Room Hire
- Complimentary Wi-Fi
- Flipchart, Screen & Pens
- Conference Stationery
- Meeting Toolkit
- Ample On Site Car Parking



Briar Court Hotel & Venue Halifax Road, Birchenclyffe, Huddersfield HD3 3NT
01484 519902 info@briarcourthotel.co.uk

www.briarcourt.co.uk  

BRIAR COURT
— YOUR —
meetings & events



Celebrations
Birthdays
Christenings
Funerals
Meetings
Weddings
Graduations
Engagements
Naming Ceremonies
Retirements
Events



THE PERFECT SETTING TO bring your event to life

A warm welcome awaits all guests, whether attending a small dinner party, a large banquet, informal meeting or a full scale conference to a spectacular celebration. We have a wide range of packages and a variety of dining options available to suit all tastes and budgets.

With over 30 years of experience, the Briar Court Hotel has achieved a reputation for excellence in events and accommodation. Our professional, friendly and experienced events team will help manage your event from start to finish.

“Rooms for all occasions”

To arrange a viewing or discuss your individual requirements, please contact our Events team on **01484 519902** or email **info@briarcourthotel.co.uk**

BUSINESS

PACKAGES (min of 20 delegates)

All of our 3 packages include: room hire, water & cordials, complimentary WI-Fi, flipchart, conference stationery, toolkit, screen & pens.

PACKAGE A

£15.00 per delegate

ARRIVAL

Tea, coffee, biscuits

LUNCH *

Assortment of freshly made Sandwiches & fries

AFTERNOON

Tea, coffee, biscuits

PACKAGE B

£23.00 per delegate

ARRIVAL

Tea, coffee, danish pastries

MID MORNING

Tea, coffee, biscuits

LUNCH

Assortment of freshly made Sandwiches & fries
Fresh pizza slices from Da Sandros
Greek salad
Fruit platter
Tea & coffee

AFTERNOON

Tea, coffee, shortbread

PACKAGE C

£30.00 per delegate

ARRIVAL

Tea, coffee, biscuits
Fruit juice (orange or apple)

MID MORNING

Tea, coffee, danish pastries
Fruit juice (orange or apple)

LUNCH

'Da Sandro' Italian buffet

Assorted pizza slices
Chicken cacciatore
Homemade lasagne
Aubergine parmigiana (v)
Vegetable frittata (v)
Mozzarella carrozza (v)
Mixed salad
Minted new potatoes (v)
Beef tomatoes & mozzarella (v)

Lemon tart or chocolate gateau
Tea & coffee

AFTERNOON

Tea, coffee, shortbread

* Add a additional serving of tea & coffee to your package for £1.50

- Upgrade to a bacon sandwich on arrival for £3.50pp
- We cater for 1.5 rounds of sandwiches per person

Dietary Requirements

Please inform an event co-coordinator for your requirements.

ROOM INFORMATION

AND FACILITIES

Step 1: Select your room

OUR ROOMS

BRIAR SUITE

BRIAR LOUNGE

COURT ROOM*

*Only available from
10am - 10pm Mon-Fri

ROOM HIRE RATE

	BRIAR SUITE	BRIAR LOUNGE	COURT ROOM*
Full Day	£350 (Exhibition £500)	£150	£150
Half Day am/pm/evening	£225	£95	£95

CAPACITIES

	BRIAR SUITE	BRIAR LOUNGE	COURT ROOM*
Theatre	120	25	45
Classroom	40	-	16
Boardroom	45	15	20
U-Shape	40	12	15
Lunch/Dinner	120	15	40
Dinner Dance	100	-	-
Reception	150	25	50
Cabaret	100	-	25

DIMENSIONS

	BRIAR SUITE	BRIAR LOUNGE	COURT ROOM*
Length (metres)	13	7.5	11
Width (metres)	11.5	4.5	7.5
Area (sq metres)	150	33	82
Height (metres)	2.9	2.3	2.5
Door Width (metres)	1.5	1.5	1.5
Door Height (metres)	1.97	1.97	1.97

FACILITIES

	BRIAR SUITE	BRIAR LOUNGE	COURT ROOM*
Air Conditioning	Yes	Yes	Yes
Controls in Room	Yes	Yes	Yes
Blackout	Yes	No	Yes
Windows	No	Yes	Yes
Sound System	Yes	Yes	Yes
Telephone Points	Yes	Yes	No
No. of 13 Amp Sockets	10	3	11
3-Phase Available	Yes	No	No

CREATE YOUR OWN PACKAGE

Step 2: Choose your catering requirements

BREAKFAST OPTIONS:

CONTINENTAL BREAKFAST

Danish pastries & croissants
Fruit platter
Orange juice
Tea & coffee

£7.00pp

DANISH PASTRIES

Tea & coffee

£3.50pp

BACON TEACAKE

£3.50pp

BUFFET OPTIONS:

LIGHT BUFFET

Assorted freshly made sandwiches
Assorted pizza slices
Greek salad
Fruit platter
Tea & coffee

£8.50pp

PASTA BUFFET

Lasagne and roasted vegetable pasta
Served with fries, garlic bread & salad
Tea & coffee

£9.50pp

MIXED BUFFET

Freshly made assorted sandwiches
Roasted chicken drumsticks
Assortment of mixed quiches (v)
Mini pork pies & pickle
Greek salad (v)
Roasted Vegetable Cous Cous (v)

Tea & coffee

£10.50pp

Including assorted cakes

£12.50pp

REFRESHMENTS

Tea/coffee & biscuits
Bottled mineral water (500ml)
Fruit juice - orange or apple

Further selection of drinks available from the bar

£2.95pp

£2.15

£6.50 per jug

Equipment Hire - see page 5

Dietary Requirements

Please inform an event co-coordinator for your requirements.

BUFFET

OPTIONS

(min of 20)

THE BRIAR CHILLED BUFFET

Selection of mixed quiche
Honey baked ham & pineapple
Pulled pork rolls
Vegetable frittata (v)
Beef tomatoes & mozzarella with a basil oil dressing
Baby new potatoes with chives & mayonnaise
Mixed salad
Beetroot salad (v)
Garlic bread & tomato bruschetta

Tea & coffee

£15.50pp

'DA SANDRO'S ITALIAN HOT BUFFET'

Chicken cacciatore
Assorted pizza slices
Homemade lasagne
Aubergine parmigiana (v)
Vegetable frittata (v)
Mozzarella carrozza (v)
Mixed salad
Minted new potatoes (v)
Beef tomatoes & mozzarella (v)

Tea & coffee

£18.00pp

Add dessert option - £3.50pp

Lemon Tart & Chocolate Gateau served with Fresh Cream

Dietary Requirements

Please inform an event co-coordinator for your requirements.

EQUIPMENT HIRE

EQUIPMENT HIRE

Projector Screen — Court Room / Briar Lounge	£20.00
Projector Screen — Briar Suite	£35.00
Flipchart with paper & pens	£15.00
XGA Data Projector	£50.00
Laptop (with dvd/cdrw)	£120.00
PA System inc. amp speakers & 1 Microphone	£90.00
Extra Microphone (hand held or lapel)	£35.00
Lectern	£35.00

If you require any equipment not listed above, please contact our events team.

ADDITIONAL NOTES

Room Hire

Room hire charges may apply. Please speak to an event co-ordinator for further information.

Overnight Accomodation

We have 48 luxury en-suite bedrooms, featuring stunning modern decor with luxurious features and plenty of work space.

TERMS & CONDITIONS

MEETINGS & CONFERENCE

- A provisional booking will be held for **48 hours** after which we reserve the right to sell the unconfirmed facilities without notice.
To confirm your booking, a non-refundable deposit is required & a signed copy of the below terms & conditions within this period.

EVENT TOTAL	NON REFUNDABLE DEPOSIT TO BE TAKEN
Up to £500	£50
£500 - £1000	£100
£1000 - £2000	£200
Over £2000	£250

- The full balance, final numbers & menus are required 21 days prior to the event date.
- Payment for any extras i.e. Drinks should be made prior to departure from The Briar Court Hotel.
- Once a date is confirmed this date is reserved for you.

IN THE EVENT OF CANCELLATION, THE FOLLOWING CHARGES WILL APPLY:

Cancellation in excess of eight weeks prior to the event: Deposit Retained.

Cancellation between eight and four weeks of the event: 50% of the total cost.

Cancellation between four and one week of the event: 100% of the total cost.

Cancellation within one week of the event: 100% of the total cost & all pre booked items.

- Should The Briar Court Hotel for reasons beyond its control, need to make any amendments to your booking we reserve the right to supply an alternative. The hotel may cancel a booking if:
 - The booking may prejudice the reputation of The Briar Court Hotel.
 - The Briar Court Hotel does not receive the account payment in full 21 days prior to the event unless alternative arrangements have been made.
- The client must obtain the prior consent of The Briar Court Hotel for any entertainment services contracted for the function.
- The Briar Court Hotel reserves the right to judge acceptable levels of noise or behaviour of the client, guests or representatives & the client must take all steps necessary to correct it.
- The Briar Court Hotel accepts no liability for any goods left on the premises before, during or after the event.
- **The Briar Court Hotel cannot be held responsible for the quality of the food if not served at the scheduled time due to the late arrival of the party guests.**
- The Briar Court Hotel shall use all reasonable endeavours to ensure that third party services contracted for the client shall be provided but shall not be liable for any failure to provide facilities and services as a result of matters outside its control.
- Responsibility for any damage to The Briar Court Hotel or its equipment is that of clients and must be paid for accordingly.

Booking Name

Date of Event

Signed

Date

HOW TO FIND US

BY CAR

Situated on the A629, towards Huddersfield, just off junction 24 of the M62.

The hotel is accessible by all major motorway links– equidistant between Leeds and Manchester

BY TRAIN/BUS

Huddersfield Station

2.4 miles

BY AIR

Manchester Airport

20 miles

Leeds Bradford Airport

41 miles

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